

COVID-19 SPECIFIC - HEALTH & SAFETY RISK ASSESSMENT

For: The Beagle Club Championship Show to be held on: 27th June At: Royal Agricultural University, Stroud Rd, Cirencester GL7 6JS

THE CONTROLS OUTLINED IN THIS RISK ASSESSMENT WILL BE IMPLEMENTED TO THE EXTENT REQUIRED BY THE GOVERNMENT COVID19 GUIDELINES PREVAILING AT THE TIME OF THE SHOW

Assessor: Mark Walden		
<u>Assessment Date: 16/02/2021</u>	<u>Revision No: 3</u>	<u>Revision Date: 14/04/2021</u>

COVID OFFICER: Mark Walden

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Risk = Likelihood X Severity



Acceptable



Further controls



Unacceptable Risk

NOTES:

The ranking of the risk is arrived at by multiplying the hazard severity number by the likelihood of occurrence number (see table below).

The Committee are responsible to ensure that the relevant people are aware of these risk assessments and that the control measures are carried out.

UK Government COVID 19 Guidelines to be followed at all times and all reasonable measures to manage risk and maintain physical distancing will be in place.

Kennel Club guidelines for staging shows to be followed.

This Risk Assessment to work in conjunction and enhance any guidelines provided by the Royal Agricultural University.

The risk assessment is meant to help protect the Exhibitors, Committee members, Judges, Stewards, General Public and Buildings. This covers the areas of: -

No	Hazard	Consequences	Existing controls	Original Risk			Additional Controls	By	Residual Risk		
				L	S	R			L	S	R
1	Potential for exposure to COVID-19 through asymptomatic or symptomatic individuals	Exhibitors contracting COVID-19	<p>UK Government COVID 19 Rules MUST be followed:</p> <ul style="list-style-type: none"> Wash hands regularly Face mask to be worn at all times by all individuals over the age of eleven unless covered under “reasonable excuse” covered in government guidelines. Make space at least 2 metres apart or minimise distance with other precautions. People should remain physically distanced from others outside of their household Contact information to be collected from each exhibitor if different from show entry form. Avoid sharing a car journey with anyone outside your household bubble if this is not possible all persons should wear a face mask. <p>Current COVID 19 made publicly available through website links or printed.</p> <p>Clinically vulnerable participants should only attend if Government advice in force on the date of the show permits</p> <p>Social distancing wherever possible at all times where not possible then additional controls should be in place.</p>	3	4	12	<p>Building one-way system in place for access egress to avoid pinch points and no loitering at these points.</p> <p>Hand sanitizer available at venue entry point and all persons entering and leaving the venue will be required to regularly wash hands</p> <p>Walkways adequately sized to allow strict adherence to social distancing.</p> <p>Judge to keep contact with dog to a minimum</p> <p>Judge to sanitise hands after going over each dog.</p> <p>Grooming table to be sanitised after each time it is used.</p> <p>Handlers will be asked to show their own dogs’ teeth.</p> <p>Floor mats to be disinfected before and after show</p>	Secretary COVID Officer Steward Show Committee Venue Contact Exhibitor	1	4	4

Number of exhibitors capped as per Kennel Club Guidelines

Participants asked prior to booking whether they have had COVID-19 or they are showing signs of the symptoms or anyone in their close family.

Participants to provide their own PPE.

Participants are **NOT** to travel from areas currently under lockdown.

Venue for show **MUST** be in an area not under any national or local restrictions.

NHS COVID 19 App will be prominently displayed

Handlers whilst exhibiting their dog must adhere to social distancing guidelines

No Exhibitor showing COVID-19 symptoms to be allowed to participate in the show and will be asked to leave.

Exhibitors are requested to advise Club Secretary if they develop any symptoms after the leaving so other exhibitors can be informed.

No seating within one metre at ringside.

Exhibitors advised to bring their own chairs if required.

Ring to have two points for access and egress clearly marked

Ring numbers to be laid out and collected from table before entering ring

Exhibitors will be advised to only collect their own number and not to touch any other number on the table

Exhibitors to wait until their class has been called before entering the ring and not to congregate outside ring entry point.

Ring to be cleared by the Stewards before the next class is called into the ring.

Stewards to call class number both inside the venue and outside to ensure exhibitors wishing to stay in their vehicles should not miss their classes.

If ring is not large enough to accommodate all exhibits in one go to allow social distancing then it may be necessary to have dogs in on rotation.

Area designated for crates with at least one metre between each designated area.

Exhibitors will be requested to keep movement around venue to minimum.

							<p>Exhibitors will be advised to only bring additional family members who are part of their bubble.</p> <p>Depending on entry numbers exhibitors may be told to stagger their attendance at the show. Not before times to be posted prior to the show.</p> <p>Dedicated parking attended in place to ensure vehicles are parked 1 metre apart in designated areas.</p> <p>Exhibitors bringing their own food and drink should take litter home with them.</p> <p>Exhibitors should not allow another exhibitor to use their cages or grooming table.</p>				
2	Potential for exposure to COVID-19 through asymptomatic or symptomatic individuals	Committee or Officers contracting COVID-19	<p>UK Government COVID 19 Rules MUST be followed:</p> <ul style="list-style-type: none"> • Wash hands regularly • Face mask to be worn at all times by all individuals over the age of eleven unless covered under "reasonable excuse" covered in government guidelines. • Make space at least 2 metres apart or minimise distance with other precautions. • People should remain physically distanced from others outside of their household • Contact information to be collected from each committee member • Avoid sharing a car journey with anyone outside your household bubble if this is not possible all persons should wear a face mask <p>Clinically vulnerable committee members should not attend the show.</p> <p>No committee member showing COVID-19 symptoms to be allowed to enter the show.</p> <p>Catalogues will be pre-order only.</p> <p>Entries via online Higham are strongly encouraged</p>	3	4	12	<p>Building one-way system in place for access egress to avoid pinch points and no loitering at these points.</p> <p>Hand sanitizer available at building entry point and all persons entering the venue will be required to wash hands</p> <p>No raffle prizes to be allowed from exhibitor's homes. Any raffle prizes should be untouched for 72 hours prior to the show.</p> <p>Perspex shield to be installed on table used by Secretary and Treasurer or keep suitable distance.</p> <p>Catalogues to be collected from adjacent to secretaries' table. Exhibitors to collect only their own catalogue.</p>	<p>Secretary</p> <p>Show Manager</p> <p>COVID Officer</p> <p>Steward</p> <p>Show Committee</p>	1	4	4

3	Potential for exposure to COVID-19 through asymptomatic or symptomatic individuals	Judges contracting COVID-19	<p>UK Government COVID 19 Rules MUST be followed:</p> <ul style="list-style-type: none"> • Wash hands regularly • Face mask to be worn at all times by all individuals unless covered under “reasonable excuse” covered in government guidelines. • Make space at least 2 metres apart or minimise distance with other precautions. • People should remain physically distanced from others outside of their household • Contact information to be collected from each judge • Avoid sharing a car journey with anyone outside your household bubble if this is not possible all persons should wear a face mask <p>Clinically vulnerable judges should not attend the show.</p> <p>Kennel Club guidelines for Judges to be followed</p>	3	4	12	<p>Building one-way system in place for access egress to avoid pinch points and no loitering at these points.</p> <p>Hand sanitizer available at building entry point and all persons entering the venue will be required to wash hands</p> <p>Judge to keep contact with dog to a minimum.</p> <p>Judges are requested to keep the re-examination of any exhibits to a minimum.</p> <p>Judge to sanitise hands after going over each dog.</p> <p>Grooming table to be sanitised after each time it is used.</p> <p>Handlers will be asked to show their own dogs’ teeth.</p> <p>Handlers whilst exhibiting their dog must adhered to social distancing guidelines</p> <p>Ring to be cleared by the Stewards before the next class is called into the ring.</p> <p>The judge will have a separate table to the Steward if social distancing not possible.</p> <p>Only the Judge to handle the judge’s book and update it accordingly.</p> <p>Judge should pass results sheet directly to the Secretary after completion of judging.</p> <p>Judge to award CC’s in the normal way as per KC rules but at a social distance.</p>	<p>Secretary</p> <p>Show Manager</p> <p>COVID Officer</p> <p>Steward</p> <p>Show Committee</p> <p>Exhibitor</p> <p>Judge</p>	1	4	4
4	Potential for exposure to COVID-19 through asymptomatic or symptomatic individuals	Stewards contracting COVID-19	<p>UK Government COVID 19 Rules MUST be followed:</p> <ul style="list-style-type: none"> • Wash hands regularly • Face mask to be worn at all times by all individuals over the age of eleven unless covered under “reasonable excuse” covered in government guidelines. • Make space at least 2 metres apart or minimise 	3	4	12	<p>One-way system in place for access egress to avoid pinch points and no loitering at these points.</p> <p>Hand sanitizer available at building entry point</p> <p>Grooming table to be sanitised after each</p>	<p>Secretary</p> <p>Show Manager</p> <p>COVID Officer</p>	1	4	4

			<p>distance with other precautions.</p> <ul style="list-style-type: none"> • People should remain physically distanced from others outside of their household • Contact information to be collected from each steward • Avoid sharing a car journey with anyone outside your household bubble if this is not possible all persons should wear a face mask <p>Clinically vulnerable stewards should not attend the show.</p> <p>KC Instructions as to the duties of Stewards</p>				<p>time it is used.</p> <p>Stewards to remain in ring performing the same task(s) throughout judging.</p> <p>Handling of any paperwork to be kept to a minimum</p> <p>Stewards must not handle any of the judge's possessions including the judge book.</p> <p>No award boards to be used.</p> <p>Stewards will not distribute award cards or prize money to exhibitors.</p> <p>Rosettes/ certificates should be laid out on a separate table and the exhibitors should collect them after each class.</p>	<p>Steward</p> <p>Show Committee</p> <p>Venue Contact</p> <p>Exhibitor</p>			
5	Potential for exposure to COVID-19 through asymptomatic or symptomatic individuals	Catering staff contracting COVID-19	<p>UK Government COVID 19 Rules MUST be followed:</p> <ul style="list-style-type: none"> • Wash hands regularly • Face mask to be worn at all times by all individuals over the age of eleven unless covered under "reasonable excuse" covered in government guidelines. • Make space at least 2 metres apart or minimise distance with other precautions. • People should remain physically distanced from others outside of their household • Contact information to be collected from each catering team member • Avoid sharing a car journey with anyone outside your household bubble if this is not possible all persons should wear a face mask <p>UK Government COVID 19 guidance for Restaurants, pubs, bars and takeaways to be followed.</p> <p>[Only applicable to Beagle Club self-catered shows</p> <p>Health and Safety Guidance for Catering and Hospitality.</p> <p>Local Council Food Safety and Hygiene requirements.</p> <p>Appropriate foodservice and food retailing COVID 19 guidance.</p> <p>Catering team to all be Hygiene trained.]</p>	3	4	12	<p>Building one-way system in place for access egress to avoid pinch points and no loitering at these points.</p> <p>Hand sanitizer available at building entry point</p> <p>Seating areas to be well spaced out to insure social distancing.</p> <p>Disposable cutlery to be used.</p> <p>Table service or takeaway only.</p> <p>One-way system in place with social distancing stickers if a dedicated seating area is in place.</p> <p>Table and chairs to be sanitised after each use.</p> <p>Perspex screen to protect staff members when serving from counter</p>	<p>Catering Team</p> <p>Show Manager</p> <p>COVID Officer</p> <p>Health and Safety Officer</p>	1	4	4

